### Fuel Card Program

## Providing innovative ways to manage your fuel costs.

The Department of Administrative Services (DOAS) Fuel Card Program offers state and local governments a solution for managing fueling needs.

#### **Program Services**

The DOAS Office of Fleet Management works in partnership with Wright Express (WEX) to offer a total fuel management program at no cost. The program features a universally accepted fuel card that can be used at more than 7,000 locations in Georgia and 170,000 facilities throughout the United States. Other benefits include 24/7 customer support, fuel purchase tracking, tax exemption capabilities, and a secure method for making fuel purchases.

#### **Fuel Management Tracking**

Our fuel management system provides on-line access with free electronic tracking of your fuel card expenditures. Specific offerings include:

- Fuel expenditure reports
- Electronic billing
- Account information including transaction details, costs, etc.
- Ad hoc reports



#### **Tax Exemption Capabilities**

For vendors participating in the tax exempt program, federal excise tax from gasoline purchases and state and county sales taxes from both gasoline and diesel purchases are automatically deducted. Tax exemption provides a savings of approximately 22 cents per gallon.

#### **Security Features**

The fuel card program provides a secure method for making fuel purchases by utilizing the following features.

- Individual card assignment for each vehicle
- Personal Identification Number (PIN) assignment for each driver
- Customized spending limits and purchasing controls

#### **Contact Information**

The DOAS Office of Fleet Management staff can answer your questions and assist you with additional information on the Fuel Program by:

- calling 404-656-7010, toll-free 800-537-1670;
- faxing 404-656-7236;
- e-mailing gafleet@doas.ga.gov; or
- visiting Fleet Management on the DOAS Web site at <a href="https://www.doas.state.ga.us">www.doas.state.ga.us</a>



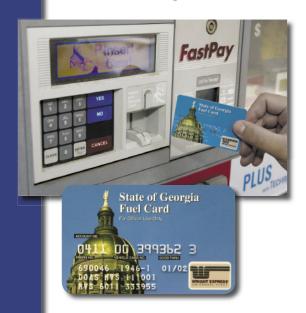
Trust • Excellence • Service

Georgia Department of Administrative Services
200 Piedmont Avenue, 1804 West Tower, Atlanta, GA 30334
404-656-5514 • Fax 404-651-9595
www.doas.state.ga.us

April 2004

# Discover the Fuel Card Advantage!

Use the Fuel Card Program...



Georgia

Department of Administrative Services

Dana R. Russell, Commissioner